

PATIENT INFORMATION RECORD

PATIENT INFORMATION (Please Print)

Patient Name	Sex M F	Marital Status S M W D SEP	Date of Birth
Address (including City, State, Zip Code)			Social Security Number
Email	Home Phone	Cell Phone	Work Phone
Patient's Occupation		Employer	

Spouse's Name	Spouse's Date of Birth	Social Security Number
Spouse's Occupation	Spouse's Employer	Spouse's Contact Number
Emergency Contact	Emergency Contact Relationship	Emergency Contact Phone

IF MINOR OR STUDENT, PLEASE FILL INFO BELOW

Mother's Name	Date of Birth	Social Security Number
Address (including City, State, Zip Code)	Occupation	Contact Number
Father's Name	Date of Birth	Social Security Number
Address (including City, State, Zip Code)	Occupation	Contact Number

We are willing to act as your agent in obtaining maximum benefits from your insurance company. We will contact your insurance company and obtain benefit information which will be applied to your bill.

Please be aware of the following:

- **Not all insurance companies provide vision care.**
- **Vision care insurance covers eye exams and/or glasses and contact lenses.**
- **Major medical insurance covers eye problems (i.e. conjunctivitis), eye injuries and diseases (i.e. cataracts, glaucoma, etc.)**
- **Many times vision care insurance plans and major medical insurance plans are covered by different companies.**
- **We will submit claims for services provided to your insurance company, but you are ultimately responsible for the amounts that your insurance company does not cover.**
- **Depending on your plan or coverage, you may be instructed to pay at the time services are rendered and receive reimbursement from your insurance company.**

Please fill out the following information so that we may obtain benefit information and submit your claim to your insurance carrier:

Patient Name	Patient Date of Birth	Patient Social Security #
Insured Person's Name	Insured's Date of Birth	Insured's Social Security#
Patient's relationship to Insured	Medical Insurance Name	Medical Insurance ID Number
Self Spouse Child Other		
Insured Person's Employer	Vision Insurance Name	Vision Insurance ID Number

- **I authorize the use of this form on all insurance transactions.**
- **I authorize release of information to all my insurance carriers.**
- **I authorize my doctor to act as my agent in helping me obtain payment from my insurance carriers.**
- **I authorize payment directly to my doctor should he/she accept assignment for such.**
- **I understand that I am ultimately responsible for the portion of my bill that my insurance does not cover.**
- **I understand that I am responsible for my bill if my insurance doesn't pay or respond to claims within 30 days.**

Signature: _____ Date: _____

PATIENT CONSENT FOR USE & DISCLOSURE OF PROTECTED HEALTH INFORMATION

Privacy Policy

Our "Notice of Privacy Practices" provides information about how we may use and disclose protected health information about you. The notice contains a "Patient Rights" section describing your rights under the law. You have the right to review our notice before signing this consent. The terms of our notice may change. If we change our notice, you may obtain a revised copy by contacting our office.

You have the right to request that we restrict how protected health information about you is used or disclosed for treatment, payment or health care operations. We are not required to agree to this restriction, but if we do, we shall honor that agreement.

By signing this form, you consent to our use and disclosure of protected health information about you for treatment, payment and health care operations. You have the right to revoke this consent, in writing, signed by you. However, such a revocation shall not affect any disclosures we have already made in reliance on your prior consent. The practice provides this form to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Consent to Release Information

By signing this form, I permit the practice to release any medical information to the physicians involved in my care. I consent that the practice may call my house or other designated locations and leave a message on voicemail or in person in reference to appointment reminders and insurance items. In addition, the practice may mail to my home appointment reminders and patient statements.

I designate the following representative(s) who the doctor or clinical staff can communicate with on my behalf. If I do not designate anyone, I understand that the doctor or clinical staff will be unable to speak with anyone regarding my medical condition.

Name _____ Relationship _____ Phone # _____

Name _____ Relationship _____ Phone # _____

Name _____ Relationship _____ Phone # _____

Name _____ Relationship _____ Phone # _____

Signature on File:

Signature of Patient or Legal Guardian _____

Print Patient's Name _____ Date _____

Print Legal Guardian's Name _____

Please let us know if you would like to review

"Notice of Privacy Practices".

